



FL-NSGP PROGRAM NOTICE UPDATE

June 7, 2024

MEMORANDUM

To: FY24 FL-NSGP Award Recipients

From: Kevin Guthrie, Executive Director
Florida Division of Emergency Management

Subject: FY 2024 FL-NSGP Clarifications: Contracted and Employee Security Personnel

The Florida Division of Emergency Management (Division) issues the following clarifications and updates to the FY 2024 Florida Nonprofit Security Grant Program (FL-NSGP) regarding Contracted Security and Employee Security Personnel:

Allowable Cost Amounts for Contracted & Employee Security Personnel:

Grant funds may be used for contracted security personnel and/or employee security personnel. The maximum cost for each, separately or combined, may not exceed 50% of the award amount.

Exemption for Hiring Security through a Government Entity:

s. 287.057(3)(e)(12), Florida Statutes, provides an exemption for solicitation for services or commodities provided by governmental entities. EXAMPLE: An organization that contracts with and **pays** Broward County Sheriff's Office directly **would not have to solicit other bids** for contracted security services. An organization that is connected to an off-Duty officer for Broward County Sheriff's Office and **pays him/her directly** or **pays a non-government entity would have to solicit bids** for contracted security services.

Requirements for Contracted or Employee Security Personnel:

Milestones will be added to the scope of work within the agreements that include security costs. Recipients will be required to provide Time & Effort Reporting to include timesheets, invoices and/or other acceptable documentation that provides the dates and hours worked, and the officer/employee name. For employee security personnel, the job description, timesheets, and proof of payment will be required. For contracted personnel, the signed contract between the Recipient organization and the service provider will be a required milestone. The contract must breakdown the rate, frequency, and scope of services needed.

For additional information on the FL- NSGP please contact Ms. Amy Garmon at (850) 759-6110 or via email at: Amy.Garmon@em.myflorida.com.